



## HOW TO MAKE YOUR WRITING BETTER: ADVERBS AND INTERESTING VERBS

**1** Look at the pairs of sentences. Underline the adverbs in each B sentence.

- 1 A I ran home.  
B I quickly ran home.
- 2 A The children were playing in the garden.  
B The children were playing happily in the garden.
- 3 A I read the invitation.  
B I read the invitation carefully.
- 4 A She opened the letter.  
B She opened the letter slowly.
- 5 A I couldn't see because it was cloudy.  
B I couldn't see well because it was cloudy.

**2** Look at Exercise 1 again. Decide if the sentences are true or false.

- 1 Adverbs can describe how someone does something.
- 2 Most adverbs end in *-ly*.
- 3 Adverbs always come before the verb.
- 4 Adverbs can make sentences more interesting, because they describe actions.

**3** Choose the best adverb in each sentence.

- 1 A man called my name *loudly* / *terribly*.
- 2 The children ate their pizzas *kindly* / *hungrily*.
- 3 He spoke *clearly* / *cheaply*.
- 4 My mum was driving very *noisily* / *fast*.
- 5 She *carefully* / *busily* picked up the young bird.
- 6 We found the boat *easily* / *loudly*.
- 7 Everyone in the team played *quickly* / *well*, and we won the game!
- 8 She sang the song *beautifully* / *highly*.

**4** Complete the sentences with the adverb in brackets. Choose the correct place to put the adverb.

- 1 The ..... police officer spoke to me ..... (angrily)  
*The police officer spoke to me angrily.*
- 2 I ..... read the ..... letter. (quickly)
- 3 She closed ..... the door ..... (quietly)
- 4 He ..... carried the hot drinks into the ..... sitting room. (carefully)
- 5 We walked ..... through ..... the park. (slowly)
- 6 Mark didn't ..... sleep ..... last night. (well)

**5** Sometimes we can use a more interesting verb instead of a verb and an adverb. Underline the verb in each B sentence which matches the verb + adverb in the first sentence.

- 1 A I went to the bus stop quickly.  
B I hurried to the bus stop.
- 2 A Everyone was speaking loudly at the same time.  
B Everyone was shouting at the same time.
- 3 A They were sitting quietly in the garden.  
B They were relaxing in the garden.
- 4 A We got into the water quickly.  
B We jumped into the water.
- 5 A I put the letter quickly into the bin.  
B I threw the letter into the bin.
- 6 A 'I'm lost,' she said sadly.  
B 'I'm lost,' she cried.

**6** Complete the sentences with the verbs in the box.

jumped ran relaxed shouted threw

- 1 She ..... into the room and picked up the phone.
- 2 'Go away!' he .....
- 3 We sat down and ..... for a few minutes.
- 4 The girl ..... onto her bike and rode away.
- 5 He ..... the map onto the fire.

# USE VERB FORMS CORRECTLY TO TALK ABOUT THE PAST, PRESENT AND FUTURE

**1** Read the email. Underline six mistakes with verb forms.

Hi Jo,  
 I go swimming next Saturday. My cousin are here at the moment, and he love swimming. Are you want to come too? There's a swimming pool on Wood Road. We can to get the bus. I meet you at the bus stop.  
 Sam

**6** Use these notes to write an email. Try to use different verb forms correctly.

- ask a friend to come to a water park with you next Saturday
- say where it is
- say how you can get there

**2** Write the email from Exercise 1 correctly.

.....  
 .....  
 .....

**3** This email has more information. Read it and choose the correct verbs in *italics*.

Hi Jo,  
 I <sup>1</sup> *goes / 'm going / want go* swimming next Saturday. My cousin <sup>2</sup> *is / was / am* here at the moment and he <sup>3</sup> *is love / loves / loving* swimming. <sup>4</sup> *You want / Does you want / Do you want* to come too? There's a swimming pool on Wood Road. I <sup>5</sup> *never been / 've never been / never went* there, but Max <sup>6</sup> *went / has been / been* yesterday and he says it's great. We can <sup>7</sup> *get / getting / gets* the bus. I <sup>8</sup> *'m meeting / can to meet / can meet* you at the bus stop.

**4** Look at Exercise 3 again. Find an example of these things.

- 1 the present continuous for future plans .....
- 2 the past simple for an action in the past .....
- 3 the present perfect for an experience at some time in the past .....
- 4 a modal verb .....

**5** Complete the email below with the correct form of the verbs in brackets.

Hi Sara,  
 I <sup>1</sup> ..... (go) to a concert in Manchester next Saturday. My uncle <sup>2</sup> ..... (buy) me two tickets for my birthday last month. The concert <sup>3</sup> ..... (start) at eight o'clock. My friend Sam wants <sup>4</sup> ..... (come) too. I think you <sup>5</sup> ..... (meet) him a few times. We can <sup>6</sup> ..... (go) for a pizza first if you want.

## USE LINKING WORDS AND RELATIVE PRONOUNS TO MAKE LONGER SENTENCES

### 1 Read the story. How many sentences are there?

Dan woke up. He got out of bed. He didn't look at his clock. He opened the fridge. It was almost empty. He was hungry. He decided to go out for some food. He went to a café. It was closed. It was only 6.30 in the morning!

### 2 Read the same story. This time, the sentences are linked with linking words. Underline the linking words.

Dan woke up and got out of bed. He didn't look at his clock. He opened the fridge, but it was almost empty. He was hungry, so he decided to go out for some food. He went to a café, but it was closed because it was only 6.30 in the morning!

### 3 Choose the correct linking words in *italics*.

- 1 I wanted to go to the cinema, *but / so* I didn't have any money.
- 2 It was late *and / because* I was very tired.
- 3 It was cold, *but / so* I put on my coat.
- 4 We couldn't play tennis *but / because* it was raining.
- 5 I invited Sam, *because / but* he didn't want to come.
- 6 It was sunny, *but / so* we decided to have a barbecue.

### 4 Look at the A and B sentences. Underline the linking words that join the sentences in b.

- 1 A He showed me a photo. It wasn't very clear.  
B He showed me a photo which wasn't very clear.
- 2 A I saw a girl. She looked scared.  
B I saw a girl who looked scared.
- 3 A I saw a man in the street. He was singing.  
B I saw a man in the street who was singing.
- 4 A The man was carrying a bag. It looked heavy.  
B The man was carrying a bag that looked heavy.

### 5 Look at Exercise 4 again. Choose the correct words in *italics*.

- 1 We can use *who / which* and *that* to write about people.
- 2 We can use *who / which* and *that* to write about things.

### 6 Choose the correct words in *italics* to complete the stories.

Emma was on holiday with her family in a new city, and they wanted to go to a museum. They were lost. Then they saw a girl <sup>1</sup> *which / who* was holding a map. The girl showed Emma her map. But she gave Emma some directions <sup>2</sup> *which / who* were wrong! Emma and her family found the museum, but it was closed when they arrived!



Martin was in the city centre with his mum. He wanted to buy some new shoes, so he went to a shoe shop. He saw some black shoes <sup>3</sup> *which / who* he liked. They were very expensive. His mum didn't have much money. She spoke to an assistant <sup>4</sup> *which / who* worked in the shop. The assistant showed Martin some cheaper shoes. Martin liked these ones, too, so he bought them.



## READING AND WRITING PART 6: A SHORT MESSAGE

- 1 Read the exam task. How many things must you write about in your email?  
How many words should you write?

You want to borrow a bike from your English friend, Mike.  
Write an email to Mike.

In your email:

- **ask** Mike if **you can borrow** his bike
- explain **why** you need it
- say when you will **give it back**

Write 25 words or more.

Hi Mike, an informal phrase to start the email

Could I borrow your bike next weekend, please? My cousins are coming to visit, and we're planning a bike ride in the forest. I had a bike, but it broke last month. I'll give it back to you on Sunday evening, and of course I'll clean it for you! answer the first point in the task

See you soon, answer the second point in the task

Tom answer the third point in the task

an informal phrase to end the email

### MODEL ANSWER

#### KEY LANGUAGE AND IDEAS FOR EMAILS

##### Opening an email:

Hi, Hi Tom, Hello

##### Closing an email:

Love, See you soon, Bye, Thanks ...

##### Inviting someone:

Would you like to ...? Do you want to ...?

##### Making a suggestion:

Why don't you / we ...? You / We could ... Let's ...  
How about ...? What about ...?

##### Making an offer or promise:

I could ... if you like. I can ... if you want. I'll ...

##### Making a request:

Could I / you ...? Can I / you ...? Is it OK if I ...?

##### Giving good news:

Can you believe it? Great news! Guess what?

##### Giving bad news:

I'm sorry, but ... I'm afraid ...

##### Linking words and phrases:

and but so because

##### Informal language:

- *contractions: I'm you're she's*
- *informal words and phrases: amazing brilliant OK*

**2 Complete the suggestions with the words in the box.**

could don't Let's Shall Why

- 1 Why ..... we get the bus together?
- 2 We ..... meet outside the cinema.
- 3 ..... we buy the tickets online?
- 4 ..... get the train.
- 5 ..... don't we go for a pizza after the show?

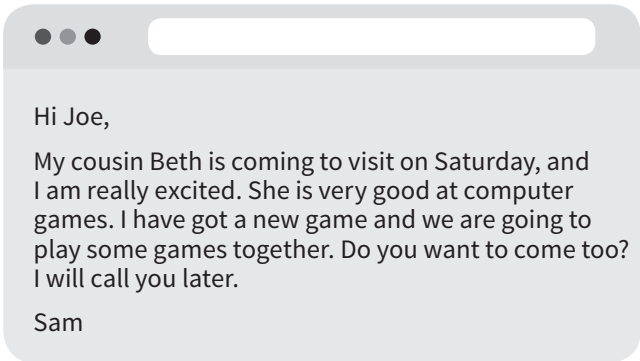
**3 Match sentence beginnings 1–5 with endings A–E.**

- |                      |   |
|----------------------|---|
| 1 Could I borrow     | <b>A</b> with my homework?                |
| 2 Can you help me    | <b>B</b> laptop?                          |
| 3 Is it OK           | <b>C</b> your bike?                       |
| 4 Could I stay       | <b>D</b> if I bring my friend Jack?       |
| 5 Can you bring your | <b>E</b> at your house on Saturday night? |

**4 Write sentences about good or bad news. Use the word in brackets.**

- 1 I've passed all my exams. (believe)  
*Can you believe it? I've passed all my exams!*
- 2 I can't come to your party. (afraid)  
.....
- 3 I'll be a bit late. (sorry)  
.....
- 4 I won the competition! (guess)  
.....

**5 Read the email. Underline five verbs where you can use contractions.**



**6 Read the exam task. What information should you include in your email?**

Your English friend Laura has invited you to go to a concert with her on Saturday, but you can't go. Write an email to Laura.

In your email:

- **say** that you **can't go** on Saturday
- explain **why** you can't go
- suggest **another day** to meet.

Write **25 words** or more.

**7 Before you write your email, complete the table with ideas.**

<b>You can't go on Saturday</b>	<i>I'm sorry, but ...</i>
<b>Why?</b>	<i>... because ...</i>
<b>Another day to meet</b>	<i>Why don't we ...?</i>

**8 Write your email, using your notes from Exercise 7.**

**9 Check your email and make changes if necessary.**

- Have you answered all the points in Laura's email?
- Have you used a suitable phrase to open and close your email?
- Have you used a range of language?
- Have you used linking words to make longer sentences?
- Have you used contractions and informal language?
- Have you counted your words?

## READING AND WRITING PART 7: A STORY

### 1 Read the exam task. How many words should you write?

Look at the three pictures.

Write the story shown in the pictures.

Write **35 words** or more.



### MODEL ANSWER

Mark got up and looked outside. He was happy because it was a sunny day. He decided to play football. He then found his football and hurried outside. Next, he called his friends. Later, his friends arrived, and they played together. They had a wonderful time!

this tells the first part of the story

past simple verbs for the main events in the story

adjectives and adverbs make the story more interesting

this tells the second part of the story

this tells the third part of the story

### KEY LANGUAGE AND IDEAS FOR STORIES

#### Give the story an interesting title:

*The robbery    A day out*

#### Use past simple and past continuous verbs:

*Mark got up    It was raining*

#### Use time expressions:

*First    then    later    the next day*

#### Use adjectives to describe people, places and feelings:

*friendly    kind    busy    excited    angry*

#### Use adverbs:

*quickly    slowly    carefully*

#### Use interesting verbs:

*hurried    ran    shouted*

**2** Complete the story with the past simple or past continuous form of the verbs in brackets.

A surprise visit  
 Mary was at home one afternoon. She <sup>1</sup>.....  
 (feel) bored because it <sup>2</sup>..... (rain).  
 Suddenly, Mary's friend Sara <sup>3</sup>..... (arrive)  
 at the house. She <sup>4</sup>..... (carry) a pizza in a  
 box, and a video game. Mary was very happy! Mary  
 and Sara <sup>5</sup>..... (eat) the pizza together  
 and <sup>6</sup>..... (play) the game.

**3** Choose the correct time expressions in *italics* to complete the stories.

Max decided to make a cake. <sup>1</sup> *First / Next*, he went to the supermarket to buy some eggs and butter.  
<sup>2</sup> *Suddenly / Next* he mixed everything together quickly and put the cake in the oven. <sup>3</sup> *Finally / First*, the cake was ready! Max ate a big slice, and it was fantastic!  
 Paula was cycling home. <sup>4</sup> *First / Suddenly*, she saw a puppy in the road. It was on its own, and it looked sad.  
 It was her friend Sam's dog. Paula called the dog to her. <sup>5</sup> *Then / Finally*, she phoned Sam. <sup>6</sup> *Finally / Next*, Sam arrived. He was very pleased, and the dog was so excited!

**4** Cross out the adjective that is not possible in each sentence.

- 1 I was feeling angry / happy / tired / tall.
- 2 The waiter was very polite / empty / kind / friendly.
- 3 The town was quite busy / quiet / pleased / old.
- 4 She was wearing a blue / big / quick / pretty hat.
- 5 It was a boring / great / high / brilliant film.
- 6 He was carrying a small / black / ready / new suitcase.

**5** Read the exam task. Before you write your story, make notes on your ideas in the table.

Look at the three pictures.  
 Write the story shown in the pictures.  
 Write **35 words** or more.

Picture 1	
Picture 2	
Picture 3	

**6** Write your story, using your notes from Exercise 5.

**7** Check your story and make changes if necessary.

- Have you written about all three pictures?
- Have you used past simple verbs?
- Have you used adjectives and adverbs to make your story interesting?
- Have you counted your words?

